



**2019 SHEBOYGAN COUNTY 4-H CAMP  
YOUTH STAFF POSITION DESCRIPTIONS & EXPECTATIONS  
2019 BASE CAMP – Camp Lakotah, Wautoma, WI  
JULY 7-11, 2019**



**QUALIFICATIONS:**

- At least 9th grade or older
- Willingness to be creative, energetic and compassionate
- Ability to lead and support others

**POSITION DESCRIPTIONS:** *(You are encouraged to apply for more than one position. Positions are made available based on the strengths of the candidates and the needs of the overall camp program. )*

**a. RESOURCE COUNSELORS**

Responsible for supervision of campers during scheduled activities. Assist cabin counselors during nonscheduled activities. Additional assignments with campers or general camp operation as needed, requested by adult camp staff or Jr. Director.

**Jr. Director:** Responsible for program/theme planning with camp committee. Also assist with youth staff planning and training meetings.

**Campfire Director:** Responsible for planning and integrating the camp theme into camp fire action. Works with and coordinates camp staff and campers to lead songs, skits and generally encourage campers. Introduces new songs, teaches cherished traditions and encouraged all staff to be involved in the campfire fun!

**Recreation:** Responsible for planning recreation and activities as well as facilitating reflection on personal strengths and development from these activities

**Dining Room/Kitchen:** Coordinate and schedule all aspects of camp dining, from set-up to clean-up. Work with adult and resources staff as available to shop, prepare, serve and clean-up snacks. Make all food related announcements.

**Camp Crafts:** Responsible for planning and leading craft or take-home activities and projects that will appeal to the broad variety of ages, genders and interests of campers.

**Waterfront:** Preferred WSI life-saving certification. Responsible for all swimming and waterfront activities alongside the Camp Lakotah Waterfront Staff.

**Archery:** Responsible for archery supervision and instruction along with a certified WI 4-H Adult Shooting Sports Leader.

**Nature:** Responsible for planning and organizing nature and/environmental lessons and activities.

**4-H Camp Ambassador:** Responsible for utilizing past camp photos to create promotional materials for the 2019 Camp Program; Capturing camp activities and participants in a 2019 Camp Reflection Video; and for creating a brief (1:30 min) 2020 4-H Camp Promotion Video.

**Cabin Support:** Responsible for providing relief and support to cabin counselors, helping cabin counselors to brainstorm strategies and troubleshoot problems.

**b. CABIN COUNSELORS**

Responsible for the day-to-day supervision of up to 12 campers in a cabin or cabin-side. Responsible for escorting campers to and from all scheduled activities and assisting or participating in activities led by Resource Counselors.

 **APPLICATION PROCESS:**

1. Submit the attached form no later than February 15, 2019 with at **least one letter of recommendation OR Completed 4-H Reference Form** from a teacher, 4-H leader and/or other community contact (cannot be a relative.)
2. Attend Camp Youth Staff Interviews March 14, 2019 from 6 p.m.-9 p.m. (Must be present the entire time for an interactive camp interview.)

Final selection of the 2019 Sheboygan 4-H Summer Camp Youth Staff will be determined by the Adult Camp Staff Selection Committee. All Sheboygan 4-H Summer Camp Youth Staff are **required** to attend the Camp Staff Training and Planning Sessions.

**2019 4-H SUMMER CAMP  
YOUTH STAFF APPLICATION**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City/Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ 4-H Club: \_\_\_\_\_

Have you ever attended camp as a camper? Yes  No  Number of Years \_\_\_\_\_

Have you been on the camp staff before? Yes  No  Number of Years \_\_\_\_\_

If you have been a member of the camp staff, are you willing to help plan and lead staff training? \_\_\_\_\_

Check the position(s) you would like to apply for:

Resource Counselor - (position) \_\_\_\_\_

Cabin Counselor - (age of campers) \_\_\_\_\_

Why have you chosen the position (s) above? What interests you about the position (s) and what skills do you have that will help you be effective in the position (s)?

As a member of the camp staff, what will you do to contribute to the camp operation, and what do you personally hope to gain from the experience?

What 4-H and non-4-H experiences have prepared you for a youth staff position at camp?

What are some special qualifications you have that would make you a valuable member of the camp staff? (Please list specific skills and/or certifications related to being a camp counselor.)

**DUE: February 15, 2019**



Sheboygan County 4-H Leaders Association

5 University Drive

Sheboygan, WI 53081

920.459.5903

(FAX) 920.459.5901

REFERENCE FORM(S)

Name of 4-H Member: \_\_\_\_\_

Camp Opportunities Applying For: \_\_\_\_\_

As part of the process for selecting youth for Sheboygan County 4-H Camp the selection committee is seeking recommendation and information for each candidate. Please provide us your input regarding the following areas:

Table with 5 columns: Leadership Qualities, Maturity, Participation in 4-H program, Responsibility, Positive Attitude. Columns are rated from Unknown to Excellent with radio buttons.

Please provide additional comments in the space below:

Print Your Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

THIS FORM IS TO BE RETURNED TO THE 4-H MEMBER OR THE UWEX OFFICE BY FEBRUARY 15, 2019

Sheboygan County 4-H is a program of Sheboygan County UW-Extension.

THANK YOU!

University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. An EEO/AA employer, University of Wisconsin Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements.