

Sheboygan County UW-Extension Summer 4-H Youth Development Intern

I, _____, understand and agree to the following terms for the position of the Sheboygan County Summer 4-H Youth Development Intern.

1. I have been contracted for work by the Sheboygan County 4-H Leaders Association to plan and implement positive youth development programs for 4-H and non 4-H youth throughout Sheboygan County.
2. The salary for this internship is \$3,000 with a \$1,000 spending allowance for mileage and program supplies. At the successful completion of summer programming, an academic scholarship of \$1,000 will be paid by September 30th upon successful completion of duties.
3. I will work a total of 12 weeks, from May 2019-September 2019. I will report to the Sheboygan County UW-Extension Office from 8:30-4:30 Mondays-Fridays, with the understanding that some programs and projects may require evening and weekend commitments.
4. Examples of programs and projects that I will help plan, organize and implement are:

*Summer Day Camps	*Youth Association Anything Goes
*4-H Road Show/Sheboygan Playgrounds	*Free Youth Fishing Promotion
*4-H Gateway Academy	*4-H Camp
*4-H Softball Kickoff	*Youth Association Activities and Trip
*Fair Judging Workshop/Fair Judging	*Hooked on Books Literacy Program

I understand that new projects or activities may be developed/created throughout the summer, and I will perform them as directed by the 4-H Leaders Association and UW-Extension 4-H Youth Development Staff.

5. I will keep a daily log and will be responsible for reporting to the 4-H Leaders Association throughout the summer. At the end of the summer I will compile an evaluation/summary of all the summer activities and programs I worked with as the Sheboygan County Summer 4-H Youth Development Intern.
6. Because my work is contracted and I am not an employee of Sheboygan County or UW-Extension, I will not receive any employee benefits, such as Worker's Compensation, Health Insurance, etc.

Intern Signature

4-H Leaders' Association President Signature

Date

Date

Payment Schedule:

\$3000 will be paid from May 15th to September 2nd

Pay dates are approximately:

May 24, 2019	\$375.00
June 7, 2019	\$375.00
June 21, 2019	\$375.00
July 5, 2019	\$375.00
July 19, 2019	\$375.00
August 2, 2019	\$375.00
August 16, 2019	\$375.00
August 20, 2019	\$375.00

An academic scholarship of \$1,000 is available upon successful completion of responsibilities and will be paid by September 30, 2019.

Expenses:

-Program Supplies – must submit receipts and explanation of programming and supply use (\$500)

-Mileage – must submit mileage log (where you went and for what program) at the end of each month (.53 per mile up to \$500)