



Cover Art provided by Levi Dulmes 2021

4-H HORSE AND PONY PROJECT 2021 HANDBOOK

Sheboygan County 4-H, UW-Madison, Extension
5 University Drive, Sheboygan, WI 53081 (920) 459-5903
For meeting cancellations or changes due to inclement weather,
please call the UW-Extension event line at (920) 459-5908.

For the 4-H Horse & Pony Project Forms and Calendar online visit
<http://sheboygan.uwex.edu/4h/horse>

Contents

2021 4-H HORSE AND PONY PROJECT CALENDAR	3
2021 HORSE & PONY PROJECT COMMITTEE DIRECTORY	11
2021-2021 HORSE & PONY PROJECT LEADERSHIP	12
4-H HORSE AND PONY PROJECT WEBSITE	13
IMPORTANT PROJECT TERMS	14
4-H HORSE AND PONY PROJECT MEMBERSHIP REQUIREMENTS	16
PROJECT ENROLLMENT	16
MEMBER IN GOOD STANDING	16
EXPECTATIONS AND SAFETY	17
DEADLINES	18
IDENTIFYING (ID'ING) YOUR HORSE	19
HORSELESS HORSE GROOMS (HHG) AND COACHES	20
EXCEPTIONS	21
SHEBOYGAN COUNTY JUNIOR FAIR	22
ELIGIBILITY	22
FAIR ENTRY	22
WALK/TROT HORSE CLASSES	23
HORSELESS HORSE GROOM CLASSES	23
BARN AWARDS	23
FAIR ARRIVAL REQUIREMENTS	24
STALL ASSIGNMENTS	24
TRAILER PARKING	25
BARN AND GROUNDS RULES	25
RIDING RULES (**=Applies to Fair only)	26
FAIR JUDGING	27
MONDAY FUN DAY	27
THE END OF FAIR CHECKOUT	28
REQUIRED SHOWRING APPAREL	29
PROJECT AWARDS	30
OTHER EQUINE EXHIBIT AREAS AND OPPORTUNITIES	33
COPY OF PROJECT EXPECTATIONS CONTRACT	35

2021 4-H HORSE AND PONY PROJECT CALENDAR

Updated

Watch your 4-H Cloverleaf Crier and emails for any updates or changes in the information printed here. If a meeting/ educational arena is cancelled it will be added to the 4-H Meeting Information Hotline.

Please call (920) 459-5908 for any/all cancellations

ALL EVENTS WITH SMILEY FACES COUNT TOWARDS MEETING CREDIT 😊

January 2021						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	4-H Horse & Pony Project Committee Meeting 6 pm - Youth 6:30 pm - Whole					
31						

February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
	4-H Horse & Pony Project Committee Meeting 6 pm –Youth 6:30 pm - Whole			Zoom Handbook Meeting 6:30 pm		
28						

March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	**ENROLLMENT FOR ALL ANIMAL PROJECTS DUE TODAY!! Enrollment online www.4honline.com					
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
	4-H Horse & Pony Project Committee Meeting 6 pm - Youth 6:30 pm - Whole					
28	29	30	31			

April 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				HHG & HHG Coach Forms are Due		
4	5	6	7	8	9	10
				Renegades Kickoff Meeting - 6:30pm UW Sheboygan		
11	12	13	14	15	16	17
		Renegades Walk-Thru -UW Gym 6:30 - 8:00				Drive-In Spaghetti Dinner & Auction/Raffle.. details to follow
18	19	20	21	22	23	24
		-Renegades Walk-Thru -UW Gym 6:30 - 8:00				
25	26	27	28	29	30	
	4-H Horse & Pony Project Committee Meeting 6 pm –Youth 6:30 pm - Whole		© Renegades 1st Practice at Fairgrounds - NO HORSES		HORSE & PONY PROJECT FEE IS DUE!	

May 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
		© English Drill Team walk through @Fairgrounds 6pm	© Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	© Educational Arena 6:30 -8:00pm		
9	10	11	12	13	14	15
		© English Drill Team practice @Fairgrounds 6pm	© Renegades Western Drill Team Practice @ Fairgrounds 6:00pm			DEADLINE TO DROP FROM PROJECT WITH REFUND!
16	17	18	19	20	21	22
		© English Drill Team practice @Fairgrounds 6pm		© Educational Arena 6:30 -8:00pm		© Betsy Rohde Memorial Horse Show Fairgrounds 8 AM
23	24	25	26	27	28	29
	4-H Horse & Pony Project Committee Meeting 6 pm –Youth 6:30 pm - Whole	© English Drill Team practice @Fairgrounds 6pm	© Renegades Western Drill Team Practice @ Fairgrounds 6:00pm			
30	31					
			© Renegades Western Drill Team Practice @ Fairgrounds 6:00pm			

June 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		State Speaking & Demo Virtual Contest Entry Deadline English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	☉ Educational Arena 6:30 -8:00pm		
6	7	8	9	10	11	12
		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	Barrel Racing Clinic with Trent Scott 9am-3pm		
13	14	15	16	17	18	19
		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	☉ Educational Arena 6:30 -8:00pm		☉ SCHP June Pleasure Show
20	21	22	23	24	25	26
		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm		☉ Wisconsin State 4-H Hunt & Dressage Show & clinics	☉ Wisconsin State 4-H Hunt & Dressage Show & clinics
27	28	29	30			
☉ Wisconsin State 4-H Hunt & Dressage Show & clinics	4-H Horse & Pony Project Committee Meeting 6 pm -Youth 6:30 pm - Whole	☉ English Drill Team practice @Fairgrounds 6pm				

July 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	☉ Educational Arena 6:30 -8:00pm		
11	12	13	14	15	16	17
		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	**LAST DAY FOR FAIR ENTRY CORRECTIONS - NO EXCEPTIONS!!		☉ SCHP Open Speed Show ☉ Overnight Clinic
18	19	20	21	22	23	24
☉ Overnight Clinic		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	☉ Educational Arena 6:30 -8:00pm		☉ SCHP Hunt /Dressage Show
25	26	27	28	29	30	31
	4-H Horse & Pony Project Committee Meeting 6 pm –Youth 6:30 pm - Whole	☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm			

August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
All Award Application Due Committee nominations due. Sponsorships/Award Nomination Forms/Trailer Requests and Tent Permit forms due ALL ID SHEETS ARE DUE TO Chairperson by 10:00pm		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	☉ Educational Arena 6:30 -8:00pm Wi State Fair 8/5-15		
8	9	10	11	12	13	14
		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm			
15	16	17	18	19	20	21
Entry Deadline for State Gymkhana		☉ English Drill Team practice @Fairgrounds 6pm	☉ Renegades Western Drill Team Practice @ Fairgrounds 6:00pm	☉ Educational Arena 6:30 -8:00pm		
22	23	24	25	26	27	28
	4-H Horse & Pony Project Committee Meeting 6 pm –Youth 6:30 pm - Whole	☉ English Drill Team practice @Fairgrounds 6pm	☉ Required Fair Orientation - @ Fairgrounds 6:00pm	☉ Required Fair Orientation - @ Fairgrounds 6:00pm		
29	30	31				

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			Horse Check in Fairgrounds 4:00pm to 8:00pm	FAIR * All horses checked in to fairgrounds by noon	FAIR Show Day Gymkhana & English	FAIR Show Day Western, Walk Trot, HHG, Trail
5	6	7	8	9	10	11
FAIR Mandatory State Meeting - 9:00am by tree by announcers booth Drill Team & Demo Performances - starting at noon	FAIR Game Day 8:00am Awards Meeting 4:00pm Check out 6:00pm					Wi State Gymkhana
12	13	14	15	16	17	18
State Gymkhana					Wi State Expo	Wi State Expo
19	20	21	22	23	24	25
Wi State Expo						
26	27	28	29	30		
	4-H Horse & Pony Project Committee Meeting 6 pm –Youth 6:30 pm - Whole				Enroll begins October 1st for next 4H year	

2021 HORSE & PONY PROJECT COMMITTEE DIRECTORY

Roles	Name	Phone	Email
Chair:	Chelsea Adair	920-254-6397	chelseakastla@gmail.com
Chair-Elect:	Emma Sanderson	262-573-5622	mandma0215@gmail.com
Past Chairs:	Tracy Harmeyer Cheryl Beltran	920-377-6053 920-838-4061	kckennel37@gmail.com cherylbeltran7@gmail.com
Secretary:	Sherry Zittel	920-254-4263	zittelcrew@gmail.com
Treasurer:	Darcie Eggert	920-207-2950	eggert1969@gmail.com
Treasurer-Elect:	Debbie Wallner	920-918-0651	wallnerdebbie@gmail.com
Ext. Advisor:	Sarah Tarjeson	O: 920-459-5915 C: 920-838-0105	sarah.tarjeson@wisc.edu
Youth President:	Faith Miller	920-994-2221	dugmindyfamily@aim.com
Youth Vice-Pres:	Faith Specht	920-980-1995	lspecht@wi.rr.com faith.specht18@gmail.com
Youth Secretary:	Cady Ninnemann	920-838-0684	cnedbud7@gmail.com
Youth Treasurer:	Tara Eggert	920-400-0006	taraeggert@icloud.com
Youth Comm. Adv.:	Konnor Koenig	920-782-0393	konnorkoenig11@gmail.com
Adult Directors:	Holly Behnke	920-980-4484	rhbbehnke@gmail.com
Adult Directors:	Dave Boenisch	920-627-4460	dboenisch@att.net
Adult Directors:	Sam Bruggink	920-375-0617	sbruggink16@gmail.com
Adult Directors:	Konnor Koenig	920-782-0393	konnorkoenig11@gmail.com
Adult Directors:	Darren Schultz	920-287-2745	darren.schultz@nepak.com
Adult Directors:	Wendy Krueger	920-838-2589	wendy.krueger74@gmail.com
Adult Alternate:	Dawn Mendez	920-254-8608	dmendez@hsabank.com mendezfamily08@yahoo.com
Youth Director:	Shaunna Albrecht	920-226-1709	Aalbrecht2918@gmail.com
Youth Director:	Ali Boenisch	920-627-5800	dboenisch@att.net
Youth Director:	Emma Pahl	920-980-7022	horse28@icloud.com
Youth Director:	Vallery Wallner	920-917-7174	wallnerdebbie@gmail.com
Youth Director:	Crystal Shipper	920-838-1424	cschipper12@yahoo.com

Youth Director:	Austin Beltran	920-838-5416	austinbeltran7@yahoo.com
Youth Director:	Aubrey Arnold	920-980-9826	42005aubrey@gmail.com , karnold5321@gmail.com
Youth Director:	Arianna Adair	920-661-7672	Arianna15adair@gmail.com
Youth Alternate:	Courtney De Blaey	920-838-3494	courtneydeblaey@gmail.com
Youth Alternate:	Mitchell Krueger	920-893-2589	mikrueger@gc.plymouth.k12.wi.us

2019-2020 HORSE & PONY PROJECT LEADERSHIP

PROJECT LEADERS ENROLLED IN 4-H ONLINE - MAY OR MAY NOT BE ON COMMITTEE

Becky	Grinnell	920-918-3527	blgrinnell@yahoo.com	
Cheryl	Beltran	920-838-5446	cherylbeltran7@gmail.com	
Darcie	Eggert	920-207-2950	eggert1969@gmail.com	
Debra	Ninnemann	920-207-0010	djninnx3@gmail.com	
Delda	Thiel	920-892-6766	deldat@gmail.com	
Elizabeth	Stokdyk	920-889-0612	l.stokdyk@yahoo.com	
Holly	Behnke	920-838-0735	rhbbehnke@gmail.com	
Kristin	Shepherd	920-207-6274	kshepherd@hughes.net	4-H Eagles
Kristin	Tetschlag	920-980-5919	tetsch5@att.net	
Lisa	Kohlwey	920-207-9971	lisajvt@yahoo.com	
Mindy	Miller	920-946-3479	dugmindyfamily@aim.com	
Phillip	Klepin	619-992-2470	kschool@charter.net	Wise Wizards
Rebecca	Schipper	920-627-3035	rbschipper@wi.rr.com	
Sherry	Zittel	920-254-4263	zittelcrew@gmail.com	Sheboygan County Wranglers
Tiffany	Feldmann	920-912-2187	tmarquardt59@gmail.com	

Tori	Kohlwey	920-207-9971	lisajvt@yahoo.com	
Tracy	Harmeyer	920-668-8619	kckennel37@gmail.com	
Vicki	Klepin	619-992-2470	kschool@charter.net	Wise Wizards
Wendy	Krueger	920-893-2589	wendy.krueger74@gmail.com	Parnell Pals

4-H HORSE AND PONY PROJECT WEBSITE

The 4-H Horse and Pony project website address is:

<http://sheboygan.uwex.edu/4-h-youth-development/4-h-projects/horse-and-pony-project/>

You can find the following:

- Calendar of Events
- Committee Contact Information
- HANDBOOK
- Entry Forms and Show Bills
- ID sheets
- Sponsorship Forms
- Emergency Release Form
- Canopy/Tent Request
- Trailer Request Form
- Adult Committee Nomination
- Youth Committee Nomination
- Nominations for Project Awards (Steady Eddy, HHG, etc)
- Horseless Horse Groom (HHG) Survey
- Horseless Horse Groom/New Member Guide Book
- Horseless Horse Coach & Groom Application & Liability/Expectations forms
- Project Educational Clinics (Speed, Trail etc)
- Project Auction Flyer – including contact information for where to send donations
- Wisconsin State Horse and Pony Website and Event Links
- Available Volunteer Hours - Sign up Genius Link
- Member Volunteer Hour Tracking
- Member Attendance Hour Tracking
- Committee Minutes
- Link for information on obtaining a Premise ID

IMPORTANT PROJECT TERMS

Only members who are properly enrolled in either the Horse & Pony Project, the Horseless Horse Groom project or as an FFA member (see appropriate sections in this Handbook) can show a horse at the Sheboygan County Fair. Cloverbuds and Explorers are not permitted to show animals at the Fair.

***Please note: All (showing) FFA members must adhere to Horse and Pony handbook rules, paperwork deadlines, and behavior expectations.**

HORSE & PONY PROJECT MEMBER: A 4-H member (in 3rd grade or above) enrolled in the 4-H Horse and Pony Project or Horseless Horse Project who owns, leases or manages a horse. Your grade and age as of January 1st of the current year will be maintained throughout the 4-H year.

HORSELESS HORSE GROOM (HH-Groom): A regular 4-H member (in 3rd grade or above). Your grade and age as of January 1st of the current year will be maintained throughout the 4-H year. You or a family member does not own a horse. You are eligible to be matched up with a Horse & Pony Member (a “Coach”), if available. You are designated “HHG” and will watch the Cloverleaf Crier for events specific to HHG, as well as attend all Horse & Pony Project events that interest you. You may be eligible to show your Coach’s horse at the Fair in HHG classes. ***You should enroll in both Horseless Horse Groom and Horse Project.*** You will follow the rules and guidelines set forth in the Horse & Pony Project Handbook generally speaking, and specifically, refer to the HHG section of the Handbook.

HORSELESS HORSE COACH (HH-Coach): A regular 4-H member (in 3rd grade or above). You will serve as a mentor for a Horseless Horse Groom. To be eligible as a coach you must have a horse, be able to safely handle your horse, and be able to serve as a youth leader sharing foundational elements of the project including horse safety, handling and care (see HHG section in this handbook for further details).

THE COMMITTEE: (referred to throughout this Handbook) refers to the Horse & Pony Project Committee comprised of elected adults and youth. Elections shall take place Sunday through Monday of Fair each year and are open to enrolled project adults and youth (age 13 or over as of January 1st of the current year). Nominations should be submitted by the August 1st to a Committee member in order to have said bio published in Nomination Binder. The requirements for both adult and youth will be listed on the back of nomination forms. Absentee ballots shall be mailed to chair of Nominating Recruiter(s) upon request. The Committee consists of 13 voting adult members (1 vote between Co-Chairs) and 12 voting youth members and is governed by its By-Laws and Guidelines. Regular monthly meetings are held at the extension office and are open to all Horse & Pony Project members. The Committee will be referred to as “the Committee” throughout the Handbook.

CLOVERBUD: This is not a term specific to the Horse & Pony Project, but to Wisconsin 4-H in general. It refers to 4-H members who are not old enough to participate in the regular 4-H program (3rd grade). They are enrolled in the Cloverbud project and attend Cloverbud activities (and often Explorer activities) designed for them by their club or the county. The Horse & Pony Project has some activities designed especially for these 4- H members.

CLOVERLEAF CRIER: This is a weekly online newsletter published for all 4-H members and available to all enrolled members. This is the publication that will contain many of the announcements, activities, and events of the Horse & Pony Project, as well as all other 4-H project areas. *You may access the Cloverleaf Crier on the web at <https://sheboygan.extension.wisc.edu/cloverleaf-crier/>*

REQUIRED PROJECT ORIENTATION: Signing & returning the Project Expectations page at the end of the handbook certifies that you have read & understand the project requirements & expectations. A follow up online meeting will be scheduled for any questions. New and first year members are encouraged to attend this meeting. Returning the Project Expectations page is required to be a member in good standing with the project and will count as a meeting credit.

COUNTY PROJECT EVENTS: These are meetings listed in the horse and pony calendar, identified with a smiley face, specific to the horse and pony project. These events would not count towards your club meeting requirements to keep you in good standings with your club, ONLY the Horse & Pony meeting requirements.

COUNTY PROJECT FEE: A member fee of \$20 per person or maximum of \$50 per family is due at the Required Project Orientation held January through March. The County Project Fee must be paid by the date of the final orientation. If NOT PAID before April 30 of the current year, a LATE FEE of \$10 per family will apply.

EXPLORER: This is not a term specific to the Horse & Pony Project, but to Wisconsin 4-H in general. It refers to 4-H members who are enrolled in the Explorer Project as a regular member. The Explorer project allows its members to investigate a variety of 4-H projects rather than focusing on one project. Many first-year members new to 4-H are encouraged to enroll as an Explorer to get a taste of a variety of 4-H projects.

HANDBOOK: The book you are holding is the Horse & Pony Project Handbook. This Handbook will answer most of your questions and is revised by the Committee in the fall of each year. It is expensive to produce so please keep track of it. Also, please feel free to make recommendations to the Committee for future revisions. It will be referred to throughout the Handbook as “the Handbook.”

HHG/NEW MEMBER GUIDE BOOK: This is a reference guide for all New members and HHG members that will simplify and help you understand the handbook, forms and important information in horse and pony project.

HIPPOLOGY: is an educational opportunity in the Horse & Pony Project dealing with knowledge of horses in the areas of breeds, colors, markings, feed, etc. Please see “OTHER EQUINE EXHIBIT AREAS” for further information.

QUIZ BOWL: This is an educational opportunity in the Horse & Pony Project dealing with knowledge of several equine areas, including anatomy, nutrition, showing, judging, etc. Please see “OTHER EQUINE EXHIBIT AREAS” for further information.

STATE: In the Horse & Pony Project, this refers to the State 4-H Horse Expo, the state horse show and educational competition held in Milwaukee two weeks after our County Fair. This is also called the “State 4-H Horse Show” and “State Expo.” The terms have come to be used interchangeably. In the Horse & Pony Project, this does NOT refer to the State Fair, which is held in August. In order to show a horse at “State,” you must qualify at the Sheboygan County Fair and be in 6th grade as of January 1st of the year you qualify.

STATE GYMKHANA: If you are enrolled in the Horse & Pony Project and have completed 6th grade, you are eligible to participate. Gymkhana classes are timed speed events. You do not have to qualify; but you MUST pre-register by mid-August. State Gymkhana is held the weekend after fair. To participate at Gymkhana you must meet the requirements listed under **MEMBERSHIP REQUIREMENTS FOR HORSE & PONY PROJECT MEMBERS** in this Handbook.

STATE HUNTER/DRESSAGE: If you are enrolled in the Horse & Pony Project and have completed 6th grade, you are eligible to participate. Handy Hunter class and Jumping & Dressage Clinics are held the Friday before the Hunter/Dressage show. You must be in 6th grade to compete at the state shows except for the educational events (clinics). You may be in 3rd grade or higher to attend the clinics. You do not have to qualify but you MUST pre-register by early June. The State Hunter/Dressage show is held in late June. To participate at the Hunter/Dressage show you must meet the requirements listed under **MEMBERSHIP REQUIREMENTS FOR HORSE & PONY PROJECT MEMBERS** in this Handbook.

4-H HORSE AND PONY PROJECT MEMBERSHIP REQUIREMENTS

FOR HORSE & PONY AND HHG PROJECT MEMBERS

Please read carefully. If you fail to complete or comply with all membership requirements for you and your horse, you will not be allowed to show your horse at the County Fair!!

A. PROJECT ENROLLMENT

1. You must be enrolled in the Horse & Pony Project through your local 4-H club by **March 1st** of the current 4-H year to show a horse at the Fair.
2. Exceptions to add members to the Horse & Pony project will not be made after March 1st. Members are still able to join 4-H and the Horse & Pony Project after that date, but are not eligible to show at the County Fair that year.
3. **HHG members must sign up for both Horseless Horse project and Horse Project.**
4. If you are not sure of your enrollment status, call the Extension office at 459-5903 prior to March 1st!
5. The 4-H Enrollment website address is <https://wi.4honline.com>

B. MEMBER IN GOOD STANDING

The following are requirements for to be a member in good standing at the county level (and eligible to show your horse at fair):

1. **Attend and sign-in at 5 County Events including educational arenas, clinics, shows, and meetings held by the Sheboygan County Horse & Pony project.** Includes any event indicated by a smiley face on the project Calendar.
 - a. Signing & returning the Project Expectations page at the end of the handbook certifies that you have read & understand the project requirements & expectations. This will count as a your mandatory orientation meeting credit.
 - b. Attend and sign in **at one of the August REQUIRED PRE-FAIR ORIENTATION.**
 - c. Attendance at the following equals one or more credits
 - i. Coaches who meet the four-meeting requirements with their HHG received one meeting credit. (If you have more than one HHG, you will receive one event credit per HHG). Coaches will submit attendance, with an adult's signature to the Attendance Chair listed in the Directory.
 - ii. Attendance at 50% of educational events held (judging, quiz bowl, hippology) equals one event/meeting credit; attendance by 75% of educational event/meeting held equals two meeting credits.
 - iii. Attendance at 50% of drill team practices held equals one event/meeting credit; attendance at 75% of drill team practices held equals two event/meeting credits. Coaches will submit attendance.
2. **County Project Fee**
 - a. Members will need to pay a **\$20 County Project Fee** per member with a maximum fee of \$50 per family by the Final Required Project Orientation.
 - b. Make checks payable to the Sheboygan County 4-H Horse Project and submit or mail directly to the Committee Treasurer or Chairpersons
 - c. Fees must be paid in full prior to participation in an educational event or participating in State Quiz Bowl.
 - d. If the County Project fee is NOT PAID before April 30 of the current year, a LATE FEE of \$10 per family will apply.
 - e. You must keep your receipt for proof of payment.
 - f. Grant information is available from the committee chairpersons.
3. **Volunteer Hours** (Must sign in prior to starting hours and out at completion to get credit for hours worked)
 - a. Each youth member will be required to complete three hours of service by the final August Educational Event.

4. Sponsorships

- a. Youth members are requested to obtain a minimum of two sponsorships. Sponsorships are accepted for the current year through August 1st.

5. Fair Volunteer Hours

- a. Two additional hours of service per member will be required during the County Fair.
- b. Parent/Adult participation at the county fair is necessary, is greatly appreciated and is highly encouraged. While not currently required, participation is a vital part of our project. We need YOU to make it a safe and fun fair.

6. Attendance Awards – Project sign-in sheets will be available at all programs/events. Meeting attendance credit will only be earned when a member signs in at the program/event.

- a. Outstanding Attendance will be given to those members who have attended & signed in at 10-14 events.
- b. Exceptional Attendance is given to those who have attended and signed in at 15 activities or more.

7. Members must meet the requirements of your local 4-H club including club meeting attendance.

- a. You must be considered a *member in good standing* with your club.
- b. Please see your club general leader with any questions regarding your requirements

8. Members must meet the deadlines for all required documentation listed in Section D below.

9. All members intending to represent Sheboygan County at any of the State shows (such as the Hunter/Dressage Show, State Gymkhana, or State 4-H Horse Expo) must be a member in good standing (met all requirements including, but not limited to, attendance, participation, fees and deadlines).

C. EXPECTATIONS AND SAFETY

1. ***Please be aware that you must be an enrolled (Regular or Horseless Horse Groom) 4-H member, 3rd grade and up, or an enrolled leader, to handle an equine animal at any 4-H event. Owners/Parents/Trainers may manage an animal only in the case of a safety concern and must first notify a leader in the announcer's booth.**
2. **Coggins must be presented before your horse(s) can exit the trailer at the Fairgrounds:**
 - a. Please bring the original Coggins, as well as a copy to be kept on file at the Fairgrounds.
 - b. A copy can be made of your Coggins at the fairgrounds for a project donation of \$1 per page.
3. **SEI Approved Helmets must be worn by EVERY rider (any age and for any reason) when mounted on a horse at EVERY Sheboygan County Horse and Pony event. Helmets must be properly fitted and fastened (straps must be snug).**
4. During ANY event held on the County Fairgrounds, including Educational Arenas, clinics, drill teams, events and shows you are expected to participate in:
 - a. Litter control
 - b. Hay clean up
 - c. Manure clean-up around trailers and on grounds
 - d. We appreciate the privilege of using the fairgrounds; please help us keep that privilege
5. Please enter the fairgrounds via gate 3 or 4, not gate 2 (by cattle barn).
6. You are expected to exhibit good sportsmanship and courteous behavior at all times, and certainly when involved in a Horse & Pony Project activity. You will not smoke, use foul language, drink alcoholic beverages, or use illegal drugs. Failure to comply with behavior expectations at a Horse & Pony Project activity may result in referral to the 4-H Educator for disciplinary action.
7. You should, at all times, treat animals humanely and with dignity, respect, and compassion.
8. Complaints or concerns must be in writing. They must be signed and turned over to any member of the Committee to be dealt with on an individual basis.

D. DEADLINES

Please read carefully. Failure to meet a Horse & Pony Project deadline will result in your ineligibility to show at the County Fair! All forms are available online on the website. They may be duplicated if you need extras.

1. **By March 1st**

- a. All enrollment into 4-H and the Project is completed online at <https://wi.4honline.com>
- b. County Project Fee due by final Required Project Orientation

2. **By April 1st**

- a. The following forms are due to the HHG Committee Chairperson:
 - i. Horseless Horse **GROOM** Application and Horseless Horse Project Liability Release/Expectation Form
 - ii. Horseless Horse **COACH** Application and Coach Liability Release/Expectations Form
 - iii. DO NOT send the Emergency Release to HHG Chair. These must be turned into Project Chair.

3. **By April 30th** - Pay County Project Fee

4. **By July 15th**

- a. **FAIR ENTRIES DUE** - Remember to print a copy of your e-mail confirmation for your records.
- b. Anyone wanting to show in a pony class must have their pony measured by someone on the committee
- c. Measuring will be done at the fairgrounds

5. **By August 1st**

- a. The following forms are due to the Committee Chairperson(s):
 - i. Project Identification Sheet (ID sheet) on each animal and Horse Project member (including Horseless Horse members) attending the County Fair.
 1. You may ID up to three horses; however, only one may attend. If you need additional ID sheets, feel free to photocopy the one in the forms booklet or get more off the website. See "IDing Your Horse" for further information.
 2. **No ID changes will be accepted after August 1st identification deadline.** Exception can be made through the Exceptions Committee.
 - ii. Pledge and Emergency Release Form
 - iii. Make sure it is completely filled out & signed by youth and adult
 - iv. Copy of current year's negative Coggins test. In the upper right-hand corner please print:
 1. Your premise ID
 2. Name of person exhibiting horse

Proof of current year's vaccinations or Exemption/Waiver from Vet. ** The number of horses receiving any one vaccination must not exceed the number of doses purchased.

6. **By August 1st:**

All sponsorships and an accompanying Sponsorship Form for the Horse & Pony project are due/postmarked to the Horse & Pony Project Treasurer: ***Sponsorships are a vital component of funding the youth development programs of the 4-H Horse and Pony Project. In addition, it is important that young people associate the valuable opportunities they participate in with the costs of hosting these experiences.***

7. **By August 1st:** Steady Eddy Award Nomination Form due to Barbara Drewry-Zimmerman, N4396 Blueberry Lane, Plymouth, WI 53073 or Email: bzimmy@excel.net.

7. **By the Required August 1st,** the following forms are due:

- a. Nomination for Award(s)
 - i. Should be sent to the Awards Committee Chair or turned in at this meeting.
- b. Trailer Request Form
 - i. Must be turned in if you plan on leaving your horse trailer on the Fairgrounds during the Fair. This

should be sent to the Committee Chairperson(s).

- c. Tent Permit Request Form
 - i. Forms are first accepted at first EVENT / Educational Open Arena (clinic)
 - ii. Must be turned in if you intend to have a screen tent or canopy-type tent on the Horse & Pony grounds during the Fair. This should be sent to the Committee Chairperson(s).
 - iii. Maximum of one tent per club. Fair policy dictates the number of tents allowed, these will be given on a first come first serve basis.

E. IDENTIFYING (ID'ING) YOUR HORSE

1. Project animals must be identified (ID) in order to be entered at the County Fair.
 - a. All project animals must be identified by the exhibitor on or before August 1st of the current year,
 - i. using the ID sheet or copies of the ID sheet found in the Forms booklet or at <https://sheboygan.extension.wisc.edu/4-h-youth-development/4-h-projects/horse-and-pony-project/>
 - ii. You may identify up to **three (3)** horses/ponies, but only one of those three animals may be shown at the Fair.
2. Members may share a horse (ID the same horse) for the County Fair.
 - a. For State Expo, however, *“Only members of the immediate family, and a 4-H youth paired with a Horseless Horse youth, are permitted to show the same project animal. Each family member may show any combination of five classes provided the horse is only shown once in a specific class number.”* This means that if you share a horse with another member outside of the family at the County Fair and both qualify, only one qualifying member will be able to exhibit at the State 4-H Horse Expo; siblings sharing a horse may share that horse at the State 4-H Horse Expo however that horse may not compete in the same class with two different riders, siblings or otherwise. If sharing a horse, each member must submit ***all paperwork required for IDing each entry.***
3. **Color** photographs of the animal
 - a. Digital pictures are acceptable. (on ID sheets)
 - i. **Your coggins pictures do not qualify**
 - ii. You must include pictures of both sides, face and rear.
4. Negative Coggins
 - a. Each horse IDed must have a copy of a current negative Coggins included
 - b. You are responsible for getting us the current coggins.
5. Premise ID
 - a. Each horse must have a Premise ID # from the State of Wisconsin, the ID # must be written in the upper right corner of the respective horse's current coggins, and all other project forms (where said horse's presence will be involved in an event).
6. Proof of vaccination
 - a. Each horse needs proof of vaccines, it can be either a certificate or a copy of the receipt with the horse's name on it. Per the American Association of Equine Practitioners (AAEP). ****Please remember that if you are using a store receipt as proof of vaccination the number of horses receiving any one vaccination may not exceed the number of doses purchased.**
 - i. Eastern and Western Encephalomyelitis
 - ii. Equine Influenza
 - iii. Rhino-pneumonitis
 - iv. Tetanus
 - b. Vet excuse / Release Waiver if vaccines cannot be given for a valid medical concern
 - c. It is strongly urged that you also vaccinate against
 - i. Rabies
 - ii. West Nile boosters
 - d. A regular deworming program is being followed

7. Each member IDed must have a copy of the 4-H Member's Pledge and Emergency Release Form.
 - a. Fill out the forms completely
 - b. Please use N/A rather than leaving blank.
8. If you are considering exhibiting in pony classes at the Fair
 - a. Your pony must be measured by a Committee Member at the Sheboygan County fairgrounds by July 15th
 - b. Ponies must be 56" or 14HH and under. Mini-horses must be ID'ed as ponies.
9. **HHG MEMBERS MUST SUBMIT ID SHEETS *SEPARATE FROM THEIR COACH FOR THE HORSE THEY WILL SHOW AT THE FAIR.***
 - a. HHG members may only show an animal properly identified by their Coach (a regular member) AND the HHG and shown at the Fair by their Coach.
 - b. Horses/ponies not being used or shown by a regular member WILL NOT be allowed at the Fair or as part of the HHG project.
 - c. **HHG members may have a back-up Coach, but must submit ID sheets for both Coaches/horses.**
 - d. The Committee is not responsible for assigning a second Coach/horse.
 - e. Exceptions to the above rules may be considered on a case by case basis strictly for Horseless Horse Grooms registered to show at the fair.

F. HORSELESS HORSE GROOMS (HHG) AND COACHES

1. The HHG project is NOT a riding project. While your particular Coach may allow you to ride, this is NOT an expectation you should have going into this project. This project is intended to introduce youth who are not yet able to own a horse to the various aspects of owning a horse. This includes care, grooming, leading, handling, and safety. As far as showing, your Coach may allow you to show in the HHG classes at the fair, but is not required to do so. Your Coach is *not* expected to teach you to ride; if you are interested in learning how to ride, there are several qualified riding instructors in the area. If progressing in the show ring is a goal, the next step is generally to purchase or lease a horse of your own and enroll as a regular Horse Project member. **No member of your immediate family may own a horse.**
2. All HHG members should be properly enrolled as an HHG in the Horse & Pony Project.
 - a. You must enroll as both a HHG and a regular horse project member; however you may only show as one or the other.
 - b. You must choose one project or the other when you fill out your entry form for the Fair.
3. All HHG members & COACHES must return their "Groom/Coach Application" and "Liability Release/Expectation Forms" to the HHG chairperson by April 1st of the current 4-H year. These forms are necessary in the pairing process. HHG members who do not turn in these forms will not be paired with a regular member and both the Groom & Coach must have their forms turned in to be allowed to enter any HHG showmanship/riding classes at the Fair.
4. **Each HHG member is responsible for correctly completing and turning in all forms, entries, etc., necessary for participation in this project. It is not the responsibility of the Coach to return forms, nor is it the responsibility of the animal's owner.**
5. **Each HHG member is required to use appropriate safety equipment at all 4-H sponsored events. This includes SEI-approved equestrian helmets, shoes/boots with definite heel, and appropriate tack.** Coaches are not required to provide equipment.
6. Each Coach is strongly encouraged to meet with his/her HHG at least four times before the Fair.
7. See section in the Sheboygan County Junior Fair Entry Book (available online at www.shebcofair.com) for information on entering exhibits at the fair - **we strongly encourage the sign up to be done by July 1st.**
8. There are often times where there are more HHG members than there are available horses. Many members feel uncomfortable sharing with a beginner for a variety of reasons, not the least of which is liability. Some project members don't feel "expert" enough, while still others have limited time available to help others. We are,

therefore, limited in our resources. We will do our best to get you matched up with someone, but cannot guarantee it.

9. The HHG Chairperson has the ability to present to the 4-H Horse & Pony Project Committee that a regular member and/or horse is not suitable for the HHG program.

G. EXCEPTIONS

1. Any consideration of exceptions of the rules herein can be addressed to the committee in person or in writing
 - a. Concerns will be routed to the appropriate process which may include being
 - i. Brought to the attention of the Youth Development Educator
 - ii. Shared with Fair Association Board of Directors
 - iii. Put on the Horse & Pony Committee Agenda then deferred to Exceptions Advisory Committee or acted upon by the committee as a whole
2. Exceptions to rules or consideration of unmet member expectations will be deferred to the Exceptions Advisory Committee who will make a recommendation for action to the committee as a whole.

SHEBOYGAN COUNTY JUNIOR FAIR

(This is the qualifying show for the State 4-H Horse Expo)

ELIGIBILITY

1. You must be a member of a Sheboygan County 4-H Club
2. Have satisfactorily met your individual club requirements
3. Have met all Horse & Pony Project requirements and deadlines.
4. Your horse must be controllable.
 - a. Committee reserves the right to restrict participation in horse and pony project activities if a horse or pony is a legitimate safety risk (exceeds acceptable liability concerns) in regards to other members/spectators/participants in any project event, practice, or show.
5. **FFA members** in good standing are also eligible to show for premiums at the Sheboygan County Fair. The following criteria apply:
 - a. FFA members must be properly enrolled through their chapter headquarters.
 - b. The chapter headquarters must be located in Sheboygan County.
 - c. FFA members are expected to keep detailed records of their project as per their headquarters' specifications.
 - d. FFA members are required to attend countywide events. See attendance requirements on page seven.
 - e. FFA members may not bring a horse to the educational arena events since they will not be covered by the Horse & Pony Project's insurance.
 - f. FFA members are responsible for correctly entering their premium classes at the County Fair. Assistance may be obtained at any Educational Arena or by calling a Committee member.
 - g. FFA members must adhere to the age level guidelines as set forth by the Fair Board when entering premium classes at the Fair.
 - h. FFA members must send in an ID sheet by July 1st (See section on "IDENTIFYING(IDing) YOUR HORSE".)
 - i. FFA members are required to use appropriate safety equipment at all 4-H sponsored functions including the County Fair. This includes SEI-approved equestrian helmets, shoes or boots with definite heel, and appropriate tack.
 - j. FFA members are not eligible to show or participate in any State 4-H or county horse events (i.e. Drill teams, education, etc.).

FAIR ENTRY

1. Fair entries are made online with the Sheboygan County Fair website. **We strongly encourage having the entries submitted by July 1st.** <http://www.shebcofair.com/>.
2. Each member, including HHG members, is responsible for correctly completing his or her fair entry forms.
 - a. No changes will be allowed for incorrect entries after July 15th. (FAIR BOARD RULE)
 - b. Members may only exhibit in HHG or regular member classes, not both.
 - c. Beginner HHG classes are intended for only the HHG members who have not shown before the fair in the class that they are entering and/or the horse is not typically shown in that class (ex.: gymkhana horse that has never been shown in showmanship, members first year competing at the fair with that horse)
 - d. Members are encouraged to ask for assistance at any event or by calling the Committee Chairperson or another committee member.
 - e. Entry deadlines are strictly enforced according to fair association rules. **Errors CANNOT be corrected after July 15th.**
 - f. You will receive a confirmation email with the entries you submitted, SAVE THAT EMAIL as proof your entries were submitted.
3. The member's grade as of January 1st of the current year should be used to enter appropriate grade categories.
4. Any animal 56" and under (as measured by a committee member) may be shown in either horse classes or pony classes, but not both.
 - a. Any animals over 56" must be shown in horse classes.

- b. The Committee shall deal with any other equine project animals (i.e. donkeys and mules) on an individual basis.
5. Stallions over one year of age are prohibited at any 4-H event open to 4-H members only.
6. Only the 4-H members who have properly identified a certain animal may exhibit the animal. Volunteers in the check-in booth will compare ID sheets with the animal.
7. Members that are on the drill teams must enter walk/trot/canter classes if they canter on their drill team.
8. Members entering canter classes may NOT enter walk/trot classes
9. The Patrick Rogers Memorial Horsemanship Class is a fifth entry offered to members 14-18 years of age.
 - a. This is not a premium class.
 - b. Members must sign up on Wednesday or Thursday of the Fair.
 - c. This class will be held Friday of the Fair.
 - d. You must show the horse you are exhibiting at the Fair.
 - e. *This is a walk/trot/canter class.*
10. The Nancy Becker Memorial Horsemanship Class is a fifth entry offered to members ages 13 and under.
 - a. This is not a premium class.
 - b. Members must sign up on Wednesday or Thursday of the Fair.
 - c. This class will be held Friday of the Fair.
 - d. *This is a walk/trot/canter class.*
 - e. You must show the horse you are exhibiting at the Fair.
11. A Tissadi Class is a fifth entry offered to members.
 - a. This is not a premium class.
 - b. Members must sign up on Wednesday or Thursday of the Fair.
 - c. This class will be held Friday of the Fair.
 - d. *This is a walk/trot/canter class.*
 - e. You must show the horse you are exhibiting at the Fair.
12. A Walk/trot Tissadi Class is a fifth entry offered to members.
 - a. This is not a premium class.
 - b. Members must sign up on Wednesday or Thursday of the Fair.
 - c. This class will be held Friday of the Fair.
 - d. *This is a walk/trot/canter class.*
 - e. You must show the horse you are exhibiting at the Fair.
13. All entries in the trail classes at the Fair, except walk/trot and in hand, are eligible for the Zazpiakbat Trail Trophy. This award is given to the horse-and-rider combination with the best score.
14. All members are responsible for following the rules and regulations contained in the "Sheboygan County Junior Fair" online/printable fair entry book received from their local club leader.

WALK/TROT HORSE CLASSES

1. Walk/Trot classes are intended for riders or horses with minimal show experience.
2. Walk/Trot exhibitors may show in the regular halter, Walk/Trot showmanship, and Walk/Trot trail classes.
3. You may not enter walk/trot/canter classes, or Gymkhana classes. *The horse may be shown by another exhibitor in canter/speed classes.*
4. You may not canter in the warm up arena if you are entered in walk/trot classes.

HORSELESS HORSE GROOM CLASSES

1. HHG members may exhibit in Horseless Horse and Educational Exhibit classes only.

2. You must have met all requirements (see “HORSELESS HORSE GROOMS (HHG)” section) of eligibility to show a horse at the Fair.

BARN AWARDS

1. Barn Awards are given for stall decorations as outlined below:
2. Sheboygan County Fair will automatically submit entry for your club to be eligible for barn awards and fair premiums.
3. It is encouraged that decorations are completed as early as possible and that decorating and bedding of stalls are started Monday of Fair week.
4. All decorations must be completed by noon on Thursday of the Fair to be eligible for awards.
5. No staples are to be used on any portable stalls. String, rubber cement, tape, etc. are permitted.
6. No glass will be used in stall decorations.
7. Stall plaques may not be covered by any decorations. If this is unavoidable, then the stall plaque information must be printed on a 3 x 5 card and displayed on the stall.
8. Emergency Information sheets, located in the forms booklet will need to be returned to chairpersons or committee member to be kept in Emergency Binders by fair check in.
9. Judging is done by Committee appointees who will randomly tour the barns and score each area for the duration of the Fair. Barn awards will be given out on Monday of the Fair at the Project Awards Ceremony.
10. All clubs will be judged in their size category (large, medium, or small) on the following criteria:
 - a. **General Appearance** - 20 points possible based on overall look of exhibit, eye appeal, etc.
 - b. **Cleanliness/Horsemanship** – 25 points possible for stalls clean and well bedded, horses clean, sweat marks, horse care, and groomed, aisles swept and clean, etc.
 - c. **Education/4-H Promotion** – 20 points possible for educational aspect, logo, and appropriateness to 4-H and the Horse & Pony Project, etc.
 - d. **Identification** – 15 points possible based on identification. Are the club, exhibitor (first name) and horse clearly identified? Stall donors visible.
 - e. **Safety** - 20 points possible for overall safety. Halter and lead are on stall door, buckets and hay bags are hung safely, decorations are put up safely, aisle is free of obstacles (brooms, forks, and tack boxes), etc.
 - f. **Extra Credit** – 10 extra points possible for an attendant on duty, 4-H spirit, good manners, and friendliness to display, etc.

FAIR ARRIVAL REQUIREMENTS

1. **Health:** Livestock exhibits must comply with the animal health requirements listed in the Fair Entry Handbook (available online at www.shebofair.com). Horse exhibits must also comply with the requirements listed in this Handbook under “IDENTIFYING (ID’ing) YOUR HORSE.” Generally speaking, these two sources have the same requirements; however, both should be checked.
2. **Arrival Time:** All animals must be brought to the Fairgrounds through the designated gate
 - a. Wednesday 4 – 8 PM or Thursday from 8AM-Noon.
 - b. No horses will be allowed in the barn before 4PM Wednesday of the Fair.
 1. If this happens, your club will not be eligible for barn awards.
 - c. Unloading is to be done at the northwest entrance to the Fairgrounds (enter through Gate 4).
 - d. Unless you have a Trailer Request Form on file with the Horse & Pony Project (see “Trailer Parking” below), you may not leave your trailer on the grounds overnight.
 - e. ***Trailers may not enter or be parked on the fairgrounds after noon on Thursday or before 6PM on Monday of the Fair.***
3. **Fair Check-In:** If you did not pick up your Fair entry tickets earlier, they will be available for you to pick up at the Fair Office when you bring your horse at the times designated
 - a. **ALL 4-H MEMBERS, INCLUDING HHG, EXHIBITING A HORSE IN ANY CLASS must check in at the arena show office by noon on Thursday of the Fair**
 - b. You must present your Fair entry tickets, and original Coggins.
 - c. You will receive back-tag numbers in your entry folder.

- i. You must wear your back tag **at all times** while on your horse, in the barn and arena areas during the Fair.

STALL ASSIGNMENTS

1. Stall space will be provided for one animal per regular member as space allows.
2. In the event of more horses than stalls, portable outside stalls will be available. We will ask for volunteers to go outside (you may sign up for outside stalls by initialing the back of your identification sheet). In the event we are still short of stalls, selection for outside stalls will be determined by Committee discretion.
3. The Committee will have assigned stalls for members by club. Tentative stall assignments will be made available at the August mandatory meeting.
4. Stall assignments for 2021 will remain generally in the same locations A club leader may request reassignment in writing to chairpersons by the March 31st. Requests will be honored if possible.
5. Exhibitors must furnish all of their equipment as well as bedding, hay, and feed. No hay, grain, or bedding storage will be permitted in the aisles.

TRAILER PARKING

1. If you are planning on leaving your trailer on the fairgrounds for the duration of the Fair, you must have a Trailer Request Form on file with the Horse & Pony Project (see "DEADLINES" in this Handbook) and your trailer must be parked in the designated area.
2. All requests must have the owner's signature and names of the 4-Hers using the trailer during the Fair.
3. A two-horse trailer must accommodate at least two 4-Hers; a three horse must accommodate at least three 4-Hers; a four-horse trailer must accommodate at least four 4-Hers for the duration of the Fair.
4. The Committee reserves the right to combine any requests as necessary.
5. All towing vehicles must be detached from the trailer and may not remain with the vehicle for the duration of the Fair.
6. Trailers are allowed in the designated area only. Trailers parked without Committee approval will be towed away at the owner's expense.
7. No campers or RVs are allowed to park on the fairgrounds overnight.
8. Parking permits are issued according to Sheboygan County Fair Association Policy.
9. Trailers may not enter or be parked on the fairgrounds after noon on Thursday or before 6 PM on Monday of the fair.
10. Fair Board Policy: Trailers that are left in parking area after 12pm on Thursday will be towed at the owner's expense. It is not the responsibility of the committee to remind you and the fairgrounds has the right to remove trailers without notifying the committee.
11. Trailers will be moved to dressage arena starting at 5 PM Monday of the fair by members nominated for that job.

BARN AND GROUNDS RULES

SAFETY OF YOUTH, ANIMALS AND PEDESTRIANS IN THE AISLES IS CRITICAL!

1. All horses must have halter and lead rope hanging on the front of the stall when the horse is stalled.
 - a. Halters should not be left on the horse at night. Committee approval is required if a horse requires a halter, however it must be a breakaway type
2. Horses must be kept in the stall when in the barns.
 - a. NO horses are allowed to stand in the aisle at any time.
 - b. All horse must be stalled at dark unless prior arrangements are made & approved by the committee

3. Stall Set up
 - a. All water buckets (we recommend having two buckets) should be at least at height of animal's chest
 - b. Hay nets must be securely fastened at least as high as the animal's chest.
 - c. Use of hooks for buckets and hay nets rather than tying is strongly encouraged.
 - d. NO OPEN HOOKS ALLOWED!!
4. Fans are allowed by permission from the Committee only and must be placed above the stall front.
5. Manure is to be placed in the appropriate containers, NOT alongside them.
6. Barns open At 6 AM – no earlier for all members
 - a. The horse grounds will not be open until 6 AM
 - b. The horse barns will be open to spectators at 8 AM
 - c. All stalls must be cleaned by 8 AM and remain clean throughout the day
7. Barns close to spectators and members at 10 PM
8. Overnight Volunteers
 - a. No one under the age of 21 is allowed to remain on the Fairgrounds during the night.
 - b. Adults will be on duty overnight. Volunteers 21 years of age or older who choose to stay should assume they are on duty and adhere to all 4-H Volunteer Expectations
9. When a horse is extremely agitated
 - a. It is recommended for safety and liability reasons that adults/youth stay out/leave the stall
 - b. If entering is necessary please contact show office
10. Members are to take full responsibility of their exhibit while at the fair.
 - a. Only Horse & Pony members should be in stalls, ie. Not friends, nor fairgoers etc.
 - b. Leaders, the horse's legal owner, and parents may help, but only as necessary. Parents and legal owners (who have not passed 4-H Leader training) waive ANY and ALL 4-H liability.
 - c. Fair Board Policy: ONLY fair exhibiting 4-H members may be mounted on horse at any time. (Adults participating in a class on Game day is the only exception to this rule)
11. Emergency exceptions to the above rules may be made by the 4-H Horse & Pony Project Committee.

RIDING RULES (=Applies to Fair only)**

1. Riding arenas and warm-up areas will be open from
 - a. 6:30 AM until 8 PM (or until dark) everyday as possible
 - b. Except Monday, when riding must end at 4 PM.
 - c. ** Some exceptions may be made based on project needs
2. No one may lunge or ride in the warm up arena, at any time, without recognized supervisor in attendance. **
3. Riding is restricted to the following areas:
 - a. Warm-up arena. **
 - b. Main arena. **
 - c. Between warm-up arena and main arena ALONG THE NORTH FENCE AT A WALK immediately prior to your class. **
 - d. In the holding area east of the main arena while awaiting your class. **
4. No horses or ponies may be turned loose in either arena at any time.
5. Lunging will be allowed only in designated areas. **
6. When riding in any 4-H Horse & Pony Project event or sponsored event, members **are required to wear SEI-approved, fitted equestrian helmets with chin straps securely fastened**, proper boots or hard-soled shoes with heels, long pants and a shirt with sleeves and appropriate tack. You may be referred to the 4-H Educator for disciplinary action, if this rule is not followed.
7. It is required that closed toed shoes should be worn in horse designated areas.
8. No undergarments should be exposed on or off your horse. And any garment posing a safety hazard may be addressed. Your animal is on exhibit not the member! This is in effect at all county and state horse and pony project activities.

9. Enrolled Horse & Pony Project Leaders, parents and equine owners may assist a member when needed for safety reasons.
10. Cell phone use will be limited while mounted or lunging your horse. Air pods,/earbuds will not be allowed while riding and preferred to be removed while in the horse area for safety and ability to hear announcements in emergencies.

FAIR JUDGING

1. JUDGING DAYS

- a. All premium classes and state-qualifying classes will be held on Friday and Saturday of the Fair.
- b. Non-premium classes will be held as posted.
- c. Horses will be judged at appropriate gaits for their breed
- d. The Committee reserves the right to combine any lots that have four or less entries and split any lots with more than eighteen entries, or as safety dictates.
- e. The Committee or the judge may dismiss a rider and/or animal they feel is endangering the safety of other persons or animals in the ring.

2. QUALIFYING TO COMPETE AT THE STATE 4-H HORSE EXPO

- a. To Exhibit at State EXPO
 - i. Horse events
 1. You must have been in the **sixth grade** (6th) or higher as of January 1st of the current year to take a horse to the State 4-H Horse Expo.
 2. You must qualify at the County Fair to take a horse to EXPO. Qualifying is achieved by receiving a blue ribbon (Danish or Regular).
 3. Trail classes (except Walk/Trot classes) are state-qualifying classes and may be entered as a premium class by regular members ages 3rd grade -18.
 - ii. Educational events
 1. To participate you must be in **third grade** (3rd) and above
 2. Educational does not require a qualifying event.
 3. All members enrolled in the Horse & Pony Project, the Horseless Horse Project, or the Clothes Horse Project may participate at the State 4-H Horse Expo in the educational divisions of clothes horse, judging, poster, photography, art, speaking and/or demonstration, model horse, drawing and painting, and hippology, etc.
 4. You need not have shown at the county level to participate in a State educational event (with the exception of Horse Quiz Bowl, where you need to be on the qualifying team. Teams qualify in May of the current year).
- b. ALL MEMBERS Planning to exhibit at STATE 4-H HORSE EXPO, whether with an animal or in the educational activities,
 - i. **MUST ATTEND THE STATE 4-H HORSE EXPO MEETING HELD ON SUNDAY AT A TIME AND AREA TO BE DESIGNATED DURING THE FAIR.**
 - ii. Entries need to be in by noon of that day.
 - iii. Parental signatures are required to register for State 4-H Horse Expo so bring a parent and your checkbook with you.
 - iv. You may be asked to bring a picture of yourself for educational exhibits and an additional picture of you and/or your horse for animal exhibits.
 - v. A \$15 stall deposit for State 4-H Horse Expo will be destroyed when the stall is cleaned. This stall deposit must be paid by separate check made out to Sheboygan County Horse & Pony

MONDAY FUN DAY

Labor Day at the Fair is a great way to end your five days of camaraderie!

1. In order to participate in Monday Fun Day-
 - a. Exhibitors must show in at least one premium class. This includes HHG and walk/trot exhibitors.
 - b. *Cloverbuds may exhibit in designated classes without a horse.*
 - c. If you participated in walk/trot classes on Friday and/or Saturday, you must enter walk/trot classes on Monday, regardless of the horse that is used.
 - d. Registration for Monday games is to be completed by noon on Sunday.
 - e. Entry blanks will be found in the folder you received upon check-in.
 - f. Deposit entry slips in the box at the arena office.
 - g. Each member is allowed to participate in only four games.
 - h. Entries in tandem classes
 - i. Entry counts against primary exhibitor's entry not the partner
 - ii. Must include the names of both exhibitors on the one entry along with the horse's name(s).
 - i. Use the same back tag number for all Fair entries/premium classes or games.
 - j. Adult participation does NOT count as one of your four games.

THE END OF FAIR CHECKOUT

1. All animals must leave Monday of the Fair by the designated gate and not earlier than 6 PM.
 - a. Trailers will not be allowed onto the fairgrounds until 6 PM Monday. After 6 PM., exhibitors are responsible for getting their animals, decorations, and all other belongings from the Fairgrounds.
2. Building watch volunteers will not be responsible for anything left after 8 PM.
3. All stalls must be cleaned when leaving on Monday night of the Fair. Failure to clean stall may result in
 - a. A call from your chairperson to come and clean the stall the next day.

REQUIRED SHOW RING APPAREL

As a courtesy to new members, the Committee is providing the current requirements for show apparel. This apparel is required for the County Fair and any horse shows expressly organized by the Sheboygan County 4-H Horse Project. These rules are provided by the Wisconsin State 4-H Horse Association. The Sheboygan County 4-H Mock Horse Show does not require show apparel; however helmets and boots are required.

(See 4H.UWEX.EDU/ONLINPRO/DOCUMENTS/08_Equestrian_Guidelines.pdf for specific appointments, ie. Bits, martingales etc.,)

DRAFT HORSE SHOWMANSHIP A show stick is optional. Clothing must be clean and neat. Dark colored pants or slacks with a belt are preferred. Boots must be worn. Hats, gloves, tie and coats of choice may be worn. Hair should be neat and confined. Shorts, skirts, sleeveless shirts, tank tops, farm names or personal exhibitor identification are discouraged.

HUNT SEAT DIVISION Riders should present a neat appearance. Riders should wear a hunt coat of solid color, pin-striped, or tweed, breeches or jodhpurs, and boots. Conservative colored SEI approved helmet, properly fitted with safety harness securely fastened, is to be worn at all times, while mounted. Spurs without rowels, crops or bats, and gloves are optional. Hair should be neat and confined. Ideally, all hair should be contained under the helmet. In excessive heat, hunt coats may be optional or banned by the judge. If not wearing a coat, long or short sleeved shirts are to be worn. No sleeveless shirts will be allowed. Spurs are prohibited in showmanship. Bridle, bit and saddle are required in all riding classes.

STOCK SEAT DIVISION Clothing must be workmanlike and neat. Riders must wear western style attire that includes long pants and a long sleeve shirt or jacket. Boots and an SEI approved helmet, properly fitted with safety harness securely fastened, is to be worn at all times, while mounted. A necktie, kerchief, or bolo tie is optional. Spurs, chaps sweaters, coats, and vests are optional. Hair must be neat and securely fastened if long, so as to not cover the rider's number. Spurs are prohibited in showmanship. Bridle, bit, and saddle are required in all riding classes except horses five years and under which may compete in a bosal rather than a bit.

SADDLE SEAT DIVISION Informal, Semi-formal or Formal attire may be worn at the option of the exhibitor, regardless of the time of day of lots. Conservative colors are appropriate (i.e., solid colors, herringbone, pinstripes, and other combinations of colors that appear to be solid) for the jacket. The exhibitor must wear jodhpurs and jodhpur boots. An SEI approved helmet, properly fitted with safety harness securely fastened, is to be worn at all times, while mounted. Hair should be neat and confined. Spurs without rowels, whips, crops, and gloves are optional in mounted lots. Spurs are prohibited in Showmanship. Bridle, bit and saddle are required in all riding classes.

GYMKHANA DIVISION An SEI approved helmet, properly fitted with safety harness securely fastened, is to be worn at all times, while mounted. Boots with cut out heel and exhibitor number must be worn at all times when exhibitor is riding horse/pony on the show grounds. Attire consists of pants/jeans and long sleeve shirt. Sleeves may not be rolled or pushed up. Shirts with long tails MUST have the shirt tail tucked in. Sweatshirts, sweaters or jackets will be allowed when weather conditions warrant. Belts are optional. Slip-on or Strap-On Spurs are optional. Other protective gear is strongly recommended (i.e. shin guards)

PROJECT AWARDS

Project Awards ceremony will take place on Monday of the Fair. All members are expected to attend. Time and location will be announced during Fair. Members, leaders, and parents must submit nominations and applications on or before August 1st for those awards requiring nomination. You may nominate yourself. Nomination forms may be mailed to the Awards committee chair; but must be postmarked on or before that same date. You may also hand your nominations in that night. Selections will be made by the Committee.

Awards requiring a nomination form are listed below.

Capelle Traveling Trophy Donated in memory of Waldemar Capelle, whose family was very involved in the 4-H Horse Project, this award is presented to that individual who exhibits overall outstanding achievement in 4-H with horses and related projects. Horse project members can nominate themselves for this award or be nominated by someone else.

Friend of 4-H Award given to that adult and/or business who has donated a special amount of time, money, or materials to the Horse & Pony Project. It may be a parent, businessperson, company, or leader.

Horseless Horse Coaching Member Award This is a traveling trophy award donated by the 1993 Hippology/Quiz Bowl Team. It is to be given to the Horseless Horse Coach who has demonstrated an outstanding willingness to work with a Horseless Horse Groom to teach them horsemanship and sportsmanship. The Coach must be a registered 4-H member in the Horse & Pony Project. The Horseless Horse Groom must submit written records of the Coach's involvement.

Horseless Horse Groom Award This traveling trophy donated by the 1983 Horse Bowl Team is awarded for outstanding achievement in the HHG Project. Written records and justification for year of involvement in the Horse & Pony Project are to be submitted by the HHG applying for this award. Nominations will also be accepted from a Horseless Horse Coach.

Most-Improved Horseman Awarded to the individual exhibiting the most-improved horsemanship skills throughout the year. Winning member must be enrolled in project for second year or later.

Storm Commander (AKA Ralph) Equine friend and Service Award This award is intended to honor horses that have served their human friends in a variety of positive ways. This award will be given to a horse that is both a best friend to their rider and one who has served their human friends in an extraordinary way.

Sundance Farm Most-Improved Horse Award A traveling trophy awarded to that horse showing the most improvement in character, discipline, training, versatility, or pleurably. The horse must be trained primarily by the 4-H member and must be in second year of project or later.

County Sportsmanship Award Awarded to that individual who has best demonstrated "good sportsmanship" during the Fair and throughout the 4-H year. This award is dedicated to helping youth learn good sportsmanship through horsemanship.

State Sportsmanship Award Awarded to that individual who has best demonstrated "good sportsmanship" during the State events and throughout the 4-H year. This award is dedicated to helping youth learn good sportsmanship through horsemanship.

Linda M. Reinwand Service Award Awarded to the individual 15 and older youth, who, over time, through their experience and knowledge of equines gave freely of themselves and has demonstrated excellence in horse husbandry.

Steady Eddie Award Awarded to one or more horses which exhibit attributes of repeated giving to the youth of the Sheboygan County 4-H Horse Project over a series of years. This award application is due August 1st

Betsy Rohde Quiz Bowl Award Awarded to the individual who has best shown the knowledge, participation, and sportsmanship recognizing Betsy Rohde's belief that all three traits are necessary when it comes to taking care of and showing our equine friends. This person must have competed a minimum of one year on the Senior Quiz Bowl Team and is to be nominated by other Quiz Bowl members, parents, or coaches.

Tigger All Around Horse Award is an award intended to honor a horse that has been primarily trained by a 4-H youth and is versatile in five of the following activities: Gymkhana, Western, Hunt Seat, Saddle Seat, Driving, Jumping, Eventing (Mini Event or Horse Trail), Dressage, Showmanship, Drill Team or Trail Riding.

*Awards listed below are based on criteria not requiring a nomination form.
An explanation is included with each description.*

Barn Awards: All clubs will be judged in their size-category (large, medium, or small) on the following criteria: general appearance, cleanliness, horsemanship, education, 4H promotion, safety, and extra credit if attendant-in-charge exhibits good manners and 4-H spirit. (See section on “BARN AWARDS.”)

Debbie Leynse Memorial Walk/Trot Trophy: In memory of Debbie, who loved animals and worked to the best of her abilities. It is presented annually to the outstanding participant in the Fair’s Walk/Trot classes and is based on the highest number of points received at the County Fair.

Nancy Becker Memorial Trophy: In memory of a wonderful horsewoman, this is a class at the County Fair for project members 13 and under as of January 1st. It is to be judged on horsemanship. Patterns will be required. The winner is to be picked by the officiating judge. The winner of the class and the first runner-up will be announced. A plaque will be given, since this is a traveling trophy. Exhibitor must show on their own ID’d horse.

Patrick Rogers Memorial Trophy: In memory of wonderful horsemanship combined with sportsmanship, this is a class at the County Fair for project member 14 years and older as of January 1st of the current year. It is to be judged strictly on horsemanship. Patterns are encouraged for this class, but are not required. The winner is to be picked by the officiating judge. The winner of the class and the first runner-up will be announced. Exhibitor must show on their own ID’d horse.

Tissadi Memorial Trophy: Donated by Barb Drewry-Zimmerman in memory of a promising versatile Arabian who died too young. This traveling trophy is awarded at the Fair to the winner of the versatility class at the June Show, open to all 4-H members. The versatility class starts as English equitation then a three-minute tack change (with one assistant), then you are judged showing Western Horsemanship (patterns may be called for).

First Year Member High Point Award: Presented annually at the Fair to the First Year Regular Member having accumulated the highest number of points while exhibiting their horse/pony at the June Show, Speed Show, Dressage Show, Jumping Show and Fair.

Lil’ Buck ‘A’ Roo Award: Donated by Chuck and Nancy Williams, this award is presented to the gymkhana rider grades 3-5 accumulating the most points at both the Sheboygan County Horse Project Speed Show and the County Fair. You must sign up for high point on your entry at the county speed show. This is a traveling trophy awarded at the County Fair.

Giddy Up Gymkhana Award: Donated by Robert and Dawn Boehlke, this award is presented to the gymkhana rider grades 6-7 accumulating the most points at both the Sheboygan County Horse Project Speed Show and the County Fair. You must sign up for high point on your entry at the county speed show. This is a traveling trophy awarded at the County Fair.

Wrangler Gymkhana Award: Donated by Albrecht Family, this award is presented to the gymkhana rider grades 8-9 accumulating the most points at both the Sheboygan County Horse Project Speed Show and the County Fair. You must sign up for high point on your entry at the county speed show. This is a traveling trophy awarded at the County Fair.

Rawhide Gymkhana Award: Donated by Richard and Pam Eder, this award is presented to the Gymkhana rider grades 10-13 accumulating the most points at both the Sheboygan County Horse Project Speed Show and the County Fair. You must sign up for high point on your entry at the county speed show. This is a traveling trophy awarded at the County Fair.

Zazpiakbat Trail Class Award: Donated by Barb Drewry-Zimmerman in memory of an Arabian gelding who was a great teacher and friend, this traveling trophy is awarded to that individual accumulating the most points in the Trail Classes at the Fair. Walk/trot members are not eligible.

Outstanding and Exceptional Attendance Awards will be given to those members who have attended 10-14 activities for Outstanding, and 15 activities or more for Exceptional.

Graduation from Project: Member must be officially graduating from 4-H not just from school.

OTHER EQUINE EXHIBIT AREAS AND OPPORTUNITIES

DEMONSTRATIONS/SPEECHES Following county guidelines, you may compete in the countywide events using horse-related topics. You may also compete at district and state events sponsored by the Horse & Pony Project. Top participants at the state level will be qualified for regional and national competition.

DRAWING AND PAINTING This can be taken as a Drawing and Painting project member or on your own. Drawing and Painting project members create horse-related works of art that may be exhibited at the Fair. You are able to exhibit your artwork at district and state events even if you are not enrolled in Drawing and Painting, but are in the Horse & Pony Project. Ask resource people for rules of entry and specifications.

DRILL TEAM If you are enrolled in the Horse & Pony Project, you are eligible to participate. Drill team is a form of riding done for spectators where a group of horses and riders move in patterns with a musical background. They practice first on foot without horses to learn the patterns and then, during summer, practice with their horses. Performances are given at the Fair and occasionally as guest performances at other events. Participants have the option of English or Western teams. Participants must exhibit in at least one Horse & Pony Project class on Friday or Saturday of the Fair to perform in Drill Team.

EDUCATION DAY Held in February or March by host county, this is an opportunity to learn about hippology, quiz bowl, team problems, model horse, clothes horse, posters, drawing and painting, photography and more.

EDUCATIONAL ARENAS If you are enrolled in the Horse & Pony Project, you are eligible to participate in or attend these Educational/Open Arenas. They are held at the Fairgrounds beginning in May of each year through August (see Calendar included in this Handbook for dates). The main ring will be open to riders from 6:00 PM to 6:30 PM. Each Educational Topic will begin promptly at 6:30 PM and end no later than 8PM. It will provide an opportunity for you to learn with or without your horse with various professionals. The Calendar included with this Handbook will list dates; watch the Cloverleaf Crier for topics and presenters. Each Educational Arena counts as a meeting credit for Outstanding/Exceptional Attendance Award.

HIPPOLOGY If you are a Horse & Pony Project member, a HHG member, or a Clothes Horse Project member, you are eligible to participate. This is entered at district and state events. It is a timed testing of your knowledge of many horse-related topics such as breeds, colors, markings, feed, etc. Top participants at the state level will be qualified for regional and national competition.

HORSE JUDGING If you are a Horse & Pony Project member, a HHG member, or a Clothes Horse Project member, you are eligible to participate. This can be either individual or team events. A halter and riding class of four horses is judged for conformation and pleasurably. Scores are determined by comparing your placing against those of the judge. Anyone can compete at district and state. Top participants at the state level will be qualified for regional and national competition.

HORSE & PONY PROJECT YOUTH BUILDING EXHIBITS Horse & Pony Project members, HHG members and Clothes Horse Project members are able to show a number of items in the Youth Building during the County Fair. Categories range from various types of posters to model horses - see your Junior Fair Premium Sheet for class listings. Judging day for these projects is prior to Fair time. Projects must be brought to the Fair according to the schedule posted in the Junior Fair Premium newspaper, which you will receive from your club entry coordinator when you receive your Fair Entry forms. Talk with your project leader to plan your Youth Building exhibit.

HORSE QUIZ BOWL If you are a Horse & Pony Project member, a HHG member, or a Clothes Horse Project member, you are eligible to participate. Quiz Bowl participants study and learn about horses and related items such as horse anatomy, nutrition, showing, judging, etc. Meetings are held weekly in the winter and spring with competitions against other counties in May. Top teams are eligible to compete at regional and national levels.

MODEL HORSE Participants buy or build a horse model and compete against other participants in halter, showmanship, and action classes. Participants may enter their models at the County Fair as well as compete at district and state events. Check with your project leader for entry dates for State 4-H Horse Expo.

PHOTOGRAPHY This can be taken as a Photography project member or on your own. If enrolled in the Photography project, you may exhibit your equine photographs at the County Fair. If you are enrolled in the Horse & Pony Project, you can compete at district and state events. Ask resource people for rules of entry and specifications.

POSTERS These can be entered at the Fair through the Horse & Pony Project. These can also be entered at district and state events. Follow the rules in the County Fair Premium Newspaper.

TEAM PROBLEMS If you are a Horse & Pony Project member, a HHG member, or a Clothes Horse Project member, you are eligible to participate. This is entered at State Expo. A group of three members (there **MUST** be 3 members present to compete) in the same age bracket will be asked two questions regarding topics such as safety, management, showing, feeding, veterinary care, etc. The group must work together to come up with answers to the problems/questions asked. It is a timed testing of your knowledge of many horse-related topics such as breeds, colors, markings, feed, etc.

COPY OF PROJECT EXPECTATIONS CONTRACT

This is a copy of the document signed and turned in at the Required Project Orientation. This copy provided for convenience and reference throughout the year to ensure members are on track with meeting the expectations outlined.



UW-Madison, Division of Extension
Sheboygan County 4-H Program
5 University Drive
Sheboygan, WI 53081
920-459-5900
920-459-5901(fax)

4-H HORSE & PONY PROJECT EXPECTATIONS

To be considered a member in good standing and be eligible to exhibit at the 2021 Sheboygan County Fair, I understand that I must complete the following items:

1. Return of this page signed that you understand the H&P policies.
2. Attend 1 mandatory Fair Orientation meeting held in August.
3. Pay project membership dues to the Project Treasurer prior to the final Project Orientation meeting. I understand a late fee will be charged after April 30th.
4. Complete 3 service hours by the final open arena in August
5. Attend a minimum of 5 meetings/events including the fair orientation meeting.
6. Submit ID sheets to the Extension office no later than August 1, 2021
7. Sign up and submit fair entries for leadership review by July 1, 2021. FAIR ENTRY DEADLINE July 15, 2021.
8. Be in good standing with my 4-H club.

I have read the above items and understand what is required in order to exhibit at the fair. I understand that it is my responsibility to sign up for volunteer hours and to attend meetings. If I am having any difficulty with any of the above, I will contact a committee member for guidance on how to proceed.

4-H Member Signature

Date

Parent/Adult Committee Member Signature

Date