

ADULT COMMITTEE

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SHEBOYGAN COUNTY 4-H

HORSE & PONY COMMITTEE ADULT MEMBER ROLE DESCRIPTION

Committee Name	Sheboygan County 4-H Horse & Pony Committee
Purpose	<p>To organize and conduct 4-H Horse & Pony Project county-wide meetings, events and business.</p> <p>Members will assist committee work by helping the committee identify a goal, develop a plan of action, implement the plan, and evaluate the outcome.</p>
Success Criteria	<p>Each committee member has the opportunity to develop skills by participating in committee work.</p> <p>Committee reports to larger groups regularly.</p> <p>Committee members must be active enrolled, certified 4-H volunteer leaders or 4-H members.</p>
Responsibilities	<p>Participate in meetings of the committee.</p> <p>Become informed on issues or business to be discussed.</p> <p>Express opinions clearly and allow others to express theirs.</p> <p>Accept responsibilities and share the workload.</p> <p>Accept decisions of the majority.</p> <p>Fulfill committee assignments.</p> <p>Report back to a larger group.</p>
Time Required	<p>Time for committee meetings (meetings are commonly the 4th Monday monthly) 6:00 pm for the youth committee and 6:30 pm for the full committee.</p> <p>Time to carry out committee assignments.</p>
Resources Available	<p>4-H Newsletter & County Calendar</p> <p>Committee Adult Advisor, leaders, and other members</p> <p>UW-Extension staff –Sarah Feider</p>
Last Updated By	January 2025

Adapted by Sarah Wilcox, 4-H Youth Development Program Advisor, UW-Extension Douglas County from University of Illinois Extension, *Working with Committees: A Planning Guide for 4-H Clubs*, <http://urbanext.illinois.edu/committees/index.com>