

Treasurer Judging Sheet

The 4-H Treasurer's Book is a written record of the club's finances for the year beginning in September and ending the following September. The treasurer's job should include keeping accurate records of all income and expenses, preparing monthly reports, reconciling the club's bank statements, and completing an end-of-year financial report.

The treasurer's book should clearly reflect the financial activity of the club and must include all required reports and bank statements. General photos or mementos are not appropriate in the treasurer's book. A single group photo of all members and leaders may be included for record-keeping purposes, but all other photos should be part of the Reporter's Book.

	Yes	No
1. Treasurer Book Cover (Name, Grade, Club, Financial Year)		
2. Club Monthly Treasurer Reports		
3. End of Year Financial Report (Including June 30th Bank Statement)		
4. Club Financial Record Page or Check/Savings Ledger		
5. Member Listing and Dues Record		
6. Club Asset Inventory (list of property owned with individual values over \$2,000)		
7. Expense/Profit Report of Club Fundraisers		
8. Monthly Bank Statements with Checkbook Reconciliation		
9. Accuracy of Records (math correct, dates consistent)		
10. Book is Organized, Neat & Orderly		
Judge's Comments:		

First place = 9 to 10 "Yes" Second place = 7 to 8 "Yes" Third place = 5 to 6 "Yes"