

Sheboygan County 4-H Dairy Committee

Guidelines/Bylaws

Revised October 30, 2019

Position Qualifications (Committee Members)

1. Attend 75% of all meetings.
2. Work well with youths and adults
3. Be familiar with the goals of the 4-H Dairy Project
4. Active or interested in the Sheboygan County 4-H Dairy Project.
5. There will be four (4) adult committee members.
6. There will be four (4) youth committee members. Youth members must be at least 14 years old and not older than 18 years when nominated.
7. Adult members will serve a two (2) year term – eligible to unlimited term.
8. Youth members will serve a one (1) year term – maximum 4 terms.
9. Two (2) adults and four (4) youths will be elected each year.
10. Committee members may not run for re-election for two (2) years.

Purpose and Scope

1. Encompass all Dairy 4-H, FFA and Jr. Holstein activities.
2. Coordinate and schedule educational activities.
3. Make necessary decisions as All-Breeds Show judges and coaches.
4. Improve, foster, promote, and develop the objectives of the Dairy Project, that is:
 - Develop an appreciation of dairying and its importance in the economy of the community, state, and nation.
 - Understand the role of science in the function of the dairy cow and in the production of dairy foods.
 - Learn the application and use of sound business principles as they apply to the operation and management of the dairy project.
 - Recognize the importance of patience, kindness, and understanding in handling dairy cattle.
 - Obtain knowledge and skills in dairying to be successful in establishing and or managing a dairy herd.
 - Experience the satisfaction and feeling of accomplishment from working with dairy cattle to produce a nutritious, healthful product for human consumption.
5. Maintain regular communication with County 4-H Agent and Dairy & Livestock Agent.
6. Be accessible to 4-H project members and parents as a resource and listener.

Nominating Committee (Election)

1. Two (2) adult and two (2) youth members going off Committee will be the nominating committee. If there are not two adults and two youths going off Committee the Dairy Committee will appoint dairy leaders and dairy youths – so there is always two adult and two youth members on the nominating committee.
2. Nominating committee may not nominate themselves.
3. Recommend two nominations for each open position. Incumbent Dairy Committee members eligible for a second term are automatically nominated, unless they withdraw their nomination.
4. Elections will be held in October of each year. One ballot will be mailed to all dairy project members, one for dairy project parent(s), and one for dairy leaders; resulting in, one per person.
5. New committee members will assume office in November.

6. Chairperson, Vice-Chairperson, Secretary and Treasurer will be elected at the November meeting by the elected Committee.
7. Vacancy on the Committee shall be voted by the Dairy Committee to fill or not fill, based on duration of term left. It will be a general rule to fill vacancies of six (6) months or greater duration and not fill vacancies of less than six (6) months.
8. A vacancy on the Committee shall be filled for the unexpired term by a person elected by the majority of remaining members of the Committee. The nominating Committee will solicit potential members for the Dairy Committee.
9. Anyone running for, or serving on the 4-H Dairy Committee, must permanently reside in Sheboygan County.

Committee Meetings

1. Regular meetings will be held at least bi-monthly.
2. Special meetings can be called as needed. There will be at least seven (7) day notice prior to the meeting. The notice is to include specific reason for the meeting.
3. A quorum of a meeting shall consist of five (5) members.
4. The privilege of holding office, introducing motions, debating and voting, shall be limited to members of the Committee.
5. Roberts Rules of Order shall be followed by this Committee.
6. The Sheboygan County Dairy & Livestock Agent will act in an advisory role.
7. Individuals wishing to address the Dairy Committee at a meeting should notify the Chairperson or a committee member three days prior to the meeting of their desire to be on the agenda.

Amendments

1. Amendments to these Guidelines/Bylaws can be made at the Annual Dairy Project meeting in January, by a 2/3 vote of the members and certified leaders present and voting. Notice of the proposed amendment(s) will be mailed out with the meeting notice.
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- The elections of 1992 Specified two adults and two youths to serve two year terms, and two (2) adults and two youths to serve one year terms. This process is to be a one time process to allow for elections of two adults and two youths each year.
 - The elections of 2001 specify two adults to serve a 2 year term and two youths to serve a 1 year term, and the two youth already serving on the committee will finish out terms. This process is to be a one time process to allow for elections of two adults and four youths each year.
 - The elections of 2019 specify adults can serve unlimited 2 year terms but will continue to be voted back in after every term.